

Initial Video Conference with Sharon Woodberry, Cape Coral and Bruce Hoch, DCG Corplan
7/10/23

Minutes

- Official project start date will be Monday July 17, 2023; project completion 12 months. Sharon will send Bruce an email serving as the Notice to Proceed.
- Review committee members will include Dept. of Public Works, Capital Improvement, and perhaps Tourism Development Council (TDC). Sharon will send contact info for members.
- Lee County Convention & Visitors Bureau (CVB) may be asked to participate in Kick-Off.
- Stakeholders will be identified in next few weeks. Their time commitment will be minimal during the process, but their insight will be valuable. Contact via email or phone mostly.
- Kick-off meeting coordination may take some time. Likely to be 1st or 2nd week of August. Bruce will obtain email addresses from Sharon and then set up Doodle calendar for picking a date.
- Bruce will be attending, but other team members may be virtual.
- Sharon will ask the City Manager to try and attend the Kick-Off.